



Professional Learning Workshops

Advanced BB9

Participant's Guide

For more information about E-learning opportunities, resources and support offered by the Department of Training and Workforce Development go to <http://westone.wa.gov.au/pd>

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Sector Capability – Department of Training and Workforce Development, Government of Western Australia

1 Prospect Place

WEST PERTH WA 6005

Tel: (08) 9229 5200 Fax: (08) 9227 8393

Email: pd.westone@dtwd.wa.gov.au

Website: www.westone.wa.gov.au/pd

BB9 Advanced – Participant’s Guide

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Introduction and prerequisites

The Advanced Blackboard 9 workshop is intended to continue from the “Extending Bb9” workshop. Having familiarised yourself with the Bb9 User Interface and build tools, tests, and assignments, it is time to move on to some of the more powerful grading tools and other functions of Bb9.

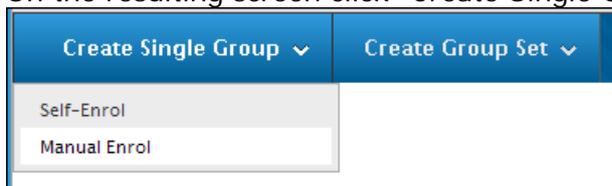
Delegates for this workshop should have already done the Bb9 Introduction and Extended workshops and be able to create items and quizzes without instruction.

Groups

The Groups tool allows Instructors to organise Students into Groups of any size. Instructors can provide communication and collaboration tools that only Group members can access. Groups can be created one at a time or in sets. Groups can be designated as Self-Enrol, allowing students to add themselves to a Group, or Manual Enrol, allowing the Instructor assign students to a Group.

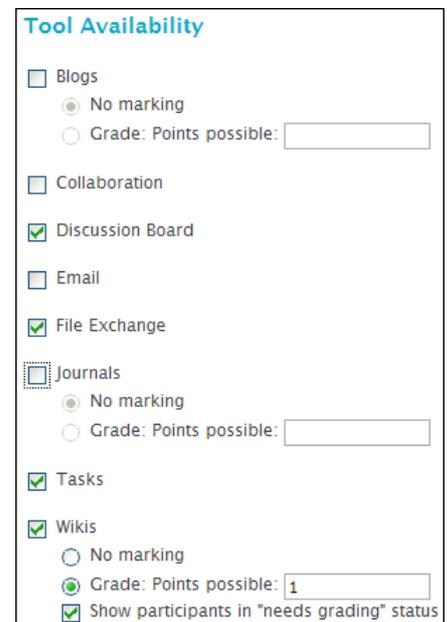
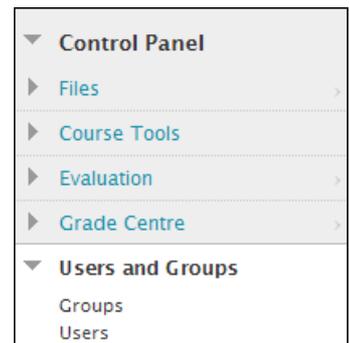
To create groups within your course in Bb9, ensure that Edit Mode is turned on, and then proceed with the following steps:

- 1) Scroll down to the Control Panel area on the left hand side and click “Users and Groups” and then “Groups”.
- 2) On the resulting screen click “Create Single Group”



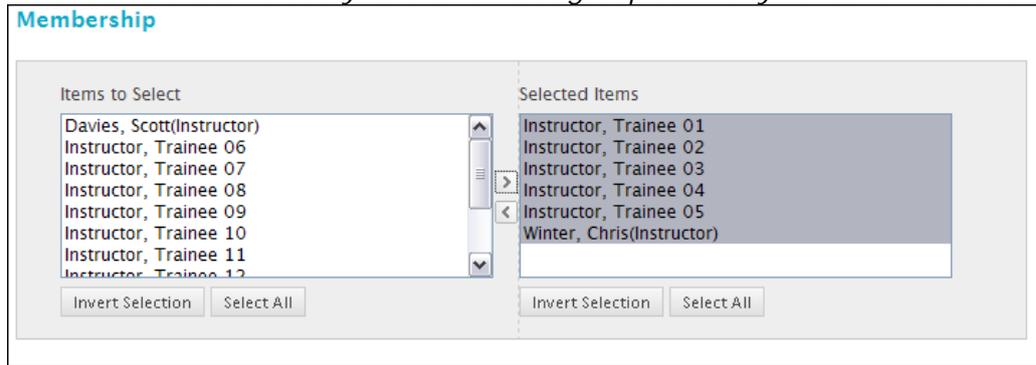
You will see two choices. “Self-Enrol” creates a group and allows students to enrol themselves. “Manual Enrol” creates a group but does not allow students to self enrol. Instead, the instructor must allocate students to groups.

- 3) For this example please click “Manual Enrol”.
- 4) Give the group a name and description. You can use this space to let the student know what will be expected of them within that group.
- 5) Select the tools that you intend the group to use under “Tools Availability”. For example, I have told my students to visit a public place, photograph OHS hazards, fill in a report, discuss in the forums with their peers, and work together on a write-up of their findings. Therefore I will give them access to the Discussion Board (to communicate openly in the group), File Exchange (for the photos and reports), Tasks (to allocate jobs), and Wikis (for their final write-up).
- 6) Under “Module Personalisation Setting” you can tick “Allow Personalisation” if you wish to let students tailor the look and feel of their group space.

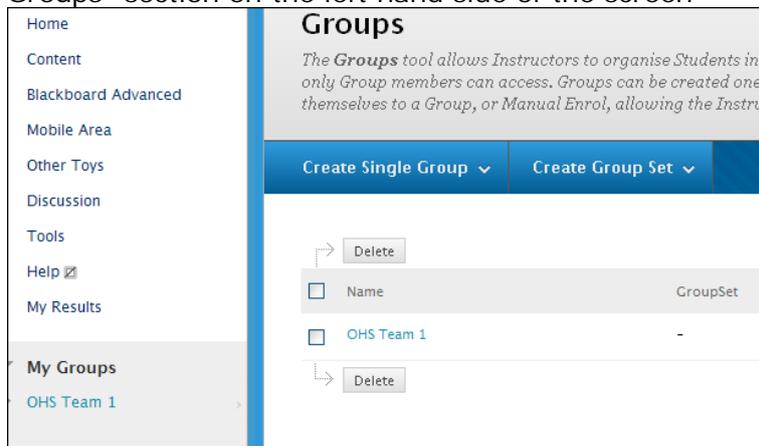


- To add students to your group, under "Membership", select the students you wish to add in the left hand column, and then click the right arrow to move them over to the right hand column.

Note: Remember to add yourself to each group so that you can see their activity.



- Click "Submit" at the bottom of the screen. You will now see the group that you have created in the Groups area, but also under the "My Groups" section on the left hand side of the screen



- By Clicking on the group name on the left hand side, you will then see the links to access the tools that you made available to that group.



Note: Students will only see the names of the groups they are enrolled in under "My Groups".

Advanced Grading Options

While the grading centre can seem straight forward, it's advanced options and tools will allow things to run much more smoothly in your course. Many of these tools are key to helping grade with competency based results rather than points based scores.

Grading Schema

Grading schemas take the actual points scored from a graded item and compare it to the total points possible for that item to derive a percentage. This percentage is mapped to a range of scores to display a grade. The Grade Centre includes a copy of a default grading schema as well as a "Competency Based" schema designed by WestOne for use in the VET sector.

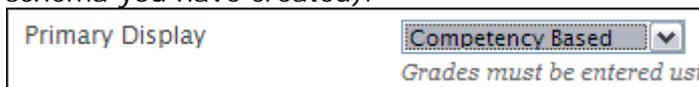
Using a grading schema, you can take the points generated by an automatically marked quiz, and return the values of "S" for "Satisfactory" or "NYS" for "Not Yet Satisfactory" to the student.

A Competency Based schema has been provided by WestOne, or you can create your own. The Competency Based Schema created requires a mark of 100% to return the "S" result. Anything less will be marked as "NYS".

Applying a Schema to a Grade Centre Column

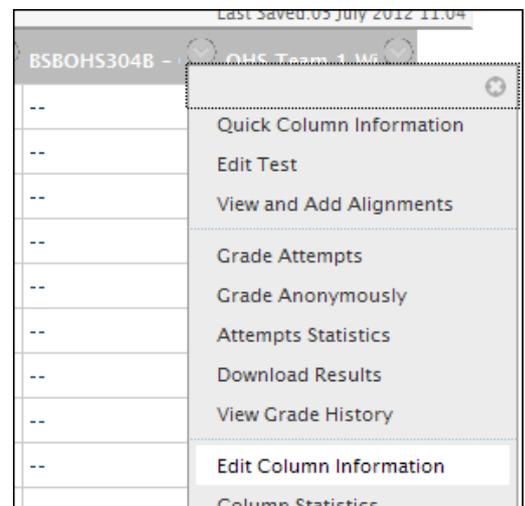
To apply the Competency Based schema to a gradable item within your course, proceed with the following steps:

- 1) Under the Control Panel area on the left hand side, click on "Grade Centre" and then "Full Grade Centre". This will open the Grade Centre in the main view.
- 2) Locate the column for a gradable item and click on the options icon next to the title of that column.
- 3) Click "Edit Column Information" in the resulting menu.
- 4) On the resulting options screen, scroll down to "Primary Display". This will be set to "Score" or "Percentage" depending on the options you selected when creating that item.
- 5) Click the drop down next to "Primary Display" and change it to "Competency Based" (Or the name of a schema you have created).



Primary Display Competency Based 
Grades must be entered using

- 6) Scroll down and click "Submit".



With the competency based schema set for that item, any score generated will be returned to the student as "S" if 100% or "NYS" if less than 100%. Also you can manually type in "S" or "NYS" against a student in that column if manually grading. If you had not applied the schema, Bb would insist on only numeric values.

Creating a Schema

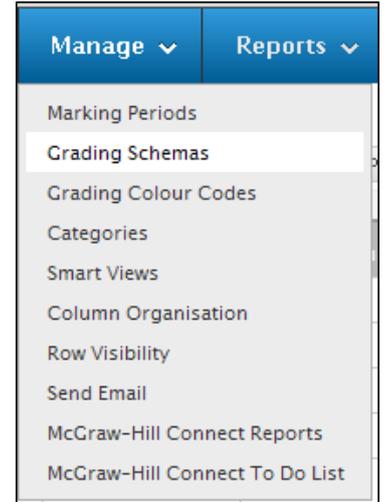
While a Competency Based Schema has been created for you that should suit most applications, you may wish to create your own schema with different values and ranges.

To create your own Schema within your course, proceed with the following steps:

- 1) Under the Control Panel area on the left hand side, click on "Grade Centre" and then "Full Grade Centre". This will open the Grade Centre in the main view.
- 2) Click on "Manage" and then "Grading Schema's".
- 3) On the resulting screen, click "Create Grading Schema".
- 4) Give your schema a name, description, and the values you require.

Note: The left hand column relates to the test that will be returned to the student based on the % values you set. The right hand column is based on the % values that will be stored in the database when you manually allocate a text based result in the grade centre.

- 5) Click "Submit".
- 6) To apply your Schema to a Grade Centre column, follow the procedure outlined in the section above.



1. Schema Information

Name:

Description:

2. Schema Mapping

Grade Centre columns that are automatically marked, such as Tests, will be converted to this display option according to the grade mapping provided below. To enter grades in the Grade Centre manually using this display option, mappings from each symbol into a percentage of points possible must be provided.

Grades Scored Between	Will Equal	Grades Manually Entered as	Will Calculate as	
<input type="text" value="85"/> % and 100%	<input type="text" value="S"/>	S	<input type="text" value="100"/> %	Insert Rows ← Delete Row ←
<input type="text" value="0"/> % and Less Than 85%	<input type="text" value="NYS"/>	NYS	<input type="text" value="84"/> %	

3. Submit

Click Submit to proceed. Click Cancel to quit.

Rubrics (Marking Keys)

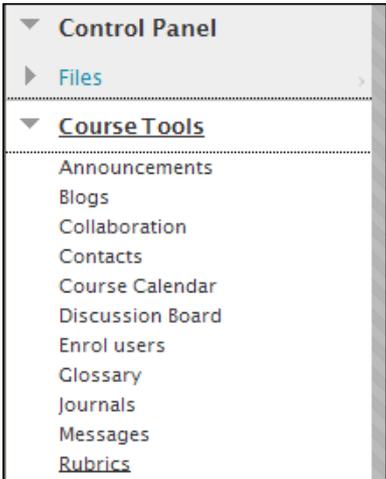
A Rubric is a tool that lists evaluation criteria for an assignment. Rubrics can help students organise their efforts to meet the requirements of an assignment. Instructors can use Rubrics to explain their evaluations to students.

In VET, you can use the Rubrics tool to create an electronic marking key for Assignments, Oral Assessments, and Direct Observation Check Lists as well as other assessment tools.

When grading with a Rubric, a points or percentage based score will be generated. Therefore you can combine use of the rubric and a grading schema (see section above) to return a competency based result automatically.

Creating a Rubric

To create a rubric within your course, proceed with the following steps:



- 1) Scroll down to the "Control Panel" area on the left hand side and click "Course Tools" and then "Rubrics"
- 2) On the resulting screen, click "Create Rubric"
- 3) Give your Rubric a title and description.
- 4) Set the "Rubric Type" to "Points".
- 5) Lay out your rubric as required. Remember that you can make your rubric reflect a marking key. All Row and Column titles are editable, and you can add and delete rows as required. In the example given below, we have reduced the columns down to 2, and titled them "No" (0 points) and "Yes" (1 point). The rows have been renamed to reflect the required skills and knowledge that we are trying to assess.

Rubric Detail

The Rubric Grid lists *Criteria* (rows) for measuring *Levels of Achievement* (columns)

Add Row Add Column Rubric Type: Points

Criteria	Levels of Achievement	
	No	Yes
Demonstrated knowledge of work safety procedures	Points 0	Points 1
Correctly identified the hazards simulated	Points 0	Points 1
Put the correct measures in place	Points 0	Points 1

- 6) Scroll down and click "Submit".

Applying a Rubric (Marking Key) to a Gradable Item

If you are creating or editing an Assignment, Safe Assignment, or manually gradable question in a quiz, you will have the option to attach a rubric to that item.

3. Grading

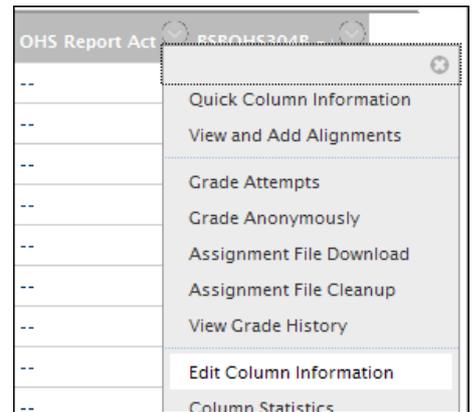
✱ Points Possible: 3

Associated Rubrics: Add Rubric

Name	Type	Date Last Edited	Show Rubric to Students
Workshop OHS Direct Observation Checklist	Used for Grading	23/07/12 13:34	<input checked="" type="checkbox"/> Yes (Without Rubric Scores)

Alternatively you can apply the rubric to a Grade Centre Column. Remember, to make the best out of using a Rubric to grade an item, you should also attach a schema to the same item so that the score generated is turned into a competency based outcome.

To attach a Rubric to a Grade Centre Column within your course, proceed with the following steps:



- 1) Scroll down to the "Control Panel" area on the left hand side and select "Grade Centre" and then "Full Grade Centre".
- 2) Locate the grade centre column for an assignment or other manually gradable item and click on the options icon next to the column title.
- 3) Select "Edit Column Information" from the resulting drop down.
- 4) Scroll down to "Associated Rubrics" and click "Add Rubric", followed by "Select Rubric".
Note: You also have the option to "Create New Rubric" which can be used if a Rubric has not yet been created. "Create From Existing" allows you to adapt an existing rubric to create a new one.

- 5) Place a tick next to the rubric you wish to apply and click "Submit".

<input checked="" type="checkbox"/> Workshop OHS Direct Observation Checklist	Use this rubric to grade the face to face, or videod task evidence of preparing the workshop for safe work.	23/07/12 13:34
---	---	----------------

- If prompted, click "OK" to ensure that points possible for the item match the points that will be generated by the rubric.



- Lastly you can let the students see the rubric you will be using to grade them so that they are aware of what is required to be achieved for that item. To allow this, click the icon under "Show Rubrics to Students" and set this to "Yes (Without Rubric Scores)".

Name	Type	Date Last Edited	Show Rubric to Students
Workshop OHS Direct Observation Checklist	Used for Grading	23/07/12 13:34	Yes (Without Rubric Scores)

- Remember to also assign a grading schema if required (recommended) and then click "Submit". *Grading schemas are covered in another section of this document.*

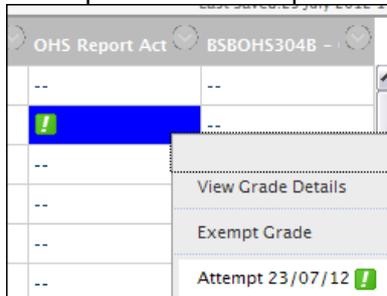
Assessing using a Rubric

Once you have created a rubric and attached it to a manually gradable item, you will be able to mark student submissions using the rubric as your marking key or assessment check list.

- To assess a submission using the rubric, go to the full grade centre within your course and locate a new submission.

Last Name	First Name	OHS Evidence g	CW Central My	CW Central Fact	OHS in a bounc	OHS Report Act
Instructor	Trainee 01	--	NYS	--	--	--
Instructor	Trainee 02	--	--	--	--	

- Click the options icon next to the student submission in the relevant column and select the attempt from the drop down.



- When viewing the attempt (often as an attached file) scroll down to "Grade Current Attempt" and click on "View Rubric"



- 4) Place ticks in the columns where relevant as if marking a manual check list. This will generate a score. Click "Save" once complete.

	No	Yes
Demonstrated knowledge of work safety procedures	<input type="radio"/> Points: 0	<input checked="" type="radio"/> Points: 1 Feedback: <input type="text"/>
Correctly identified the hazards simulated	<input type="radio"/> Points: 0	<input checked="" type="radio"/> Points: 1 Feedback: <input type="text"/>
Put the correct measures in place	<input checked="" type="radio"/> Points: 0 Feedback: <input type="text"/>	<input type="radio"/> Points: 1

- 5) Note that the score is populated in the "Grade" field when you are returned to the main screen.

Grade Current Attempt

✖ Grade out of 3 [View Rubric](#)

- 6) Fill in the feedback to the student as required and grading notes for yourself and your auditors. Then click "Submit".
- 7) You will be taken back to the grade centre. The result for the student will now be showing in the correct column and will have been sent to the student along with any feedback provided. Note: In this example, the score of "2/3" has been translated to "NYS" (Not Yet Satisfactory) automatically by use of the grading schema as detailed in another section of this document.

Grade Information Bar						
Last Name	First Name	OHS Evidence g	CW Central My	CW Central Fact	OHS in a bounc	OHS Report Act
Instructor	Trainee 01	--	NYS	--	--	--
Instructor	Trainee 02	--	--	--	--	NYS

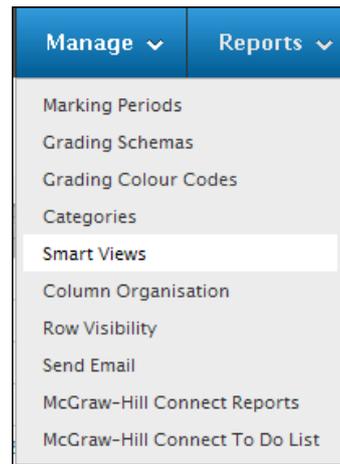
Smart Views

If you have created quite a few gradable items in your course, the full grade centre view can become crowded and difficult to navigate or assess at a glance.

By using smart views, you can filter the information presented to you. For example, I may want to be able to just see the “blogs” that require me to grade new posts.

For this example, ensure you have created a gradable blog in your course. The proceed with the following steps:

- 1) Scroll down to the “Control Panel” area on the left hand side and select “Grade Centre” and then “Full Grade Centre”.
- 2) From within the Grade Centre view, click “Manage” and then “Smart Views”.
- 3) Click “Create Smart View”
- 4) Give your smart view a name e.g. “Just Blogs” and a description.
- 5) Ensure you tick “Add as Favourite” as this will make your smart view into a link in the “Grade Centre” area on the left.
- 6) Under “Selection Criteria” select “Category and Status”.
- 7) Set “Categories” to “Blog” and “Users” to “All Users”.
- 8) Set “filter Results” to “Needs Marking”.
- 9) Click “Submit”.



Smart View Information

Name

Description

Type Custom

Add as Favourite

Selection Criteria

Type of View

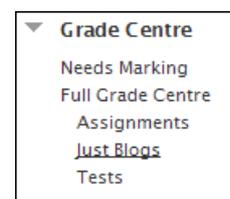
- Course Group** View one or more Course Groups.
- Performance** View specific users based on their performance on a single item.
- User** View individual users.
- Category and Status** View items by their category and status.
- Custom** Build a query based on user criteria.

Select Criteria *Select category and users to filter by status*

Categories: Users: Include Hidden User Information

Filter Results *Columns to Display in Results:*

Once complete, you will be able to find your filter with ease in the control panel area.



Colour Coding the Grade Centre

Adaptive Release

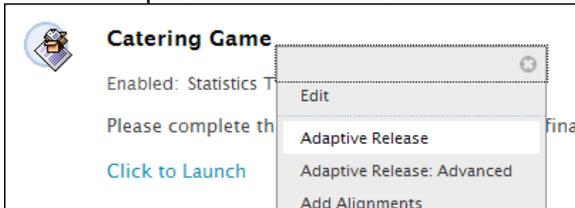
Adaptive release can be used to trigger when hidden content is revealed.

Items can be released to students automatically based on group membership, assessable item score, or content review.

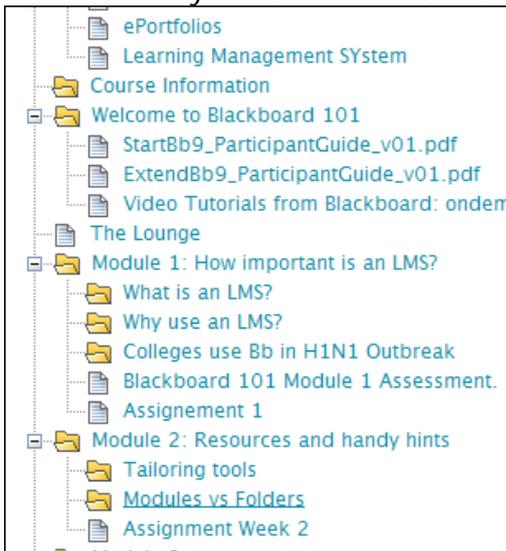
For the example, we'll set an adaptive release rule that will hide a content item until the student has first reviewed another piece of material.

To do this within your course, navigate to a content area with several items in place, ensure edit mode is "on" and proceed with the following steps:

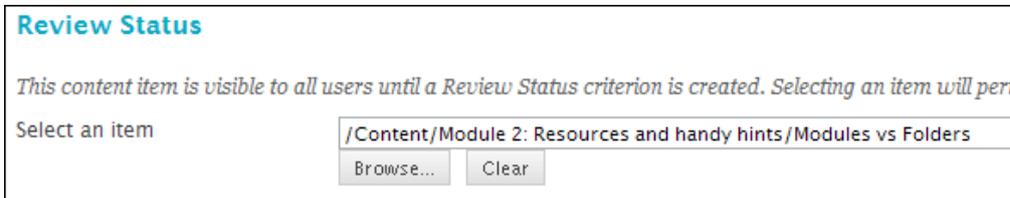
- 1) Click the options icon next to the item that you wish to hide and select "Adaptive Release".



- 2) Clear any date based criteria, scroll down to "Review Status" and click "Browse".
- 3) The resulting window will allow you to browse the front end content of your course. Select the item that you want the students to review in order to reveal the hidden item.



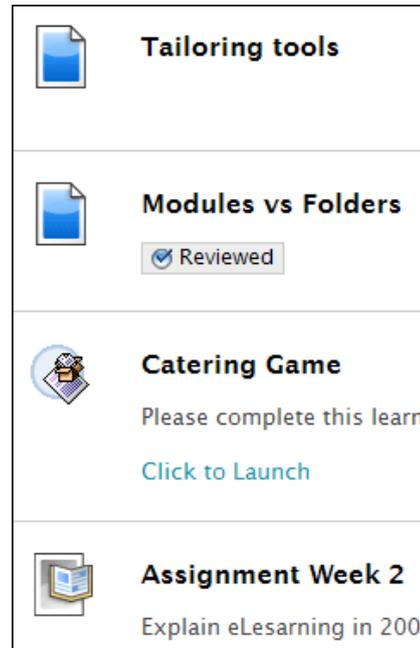
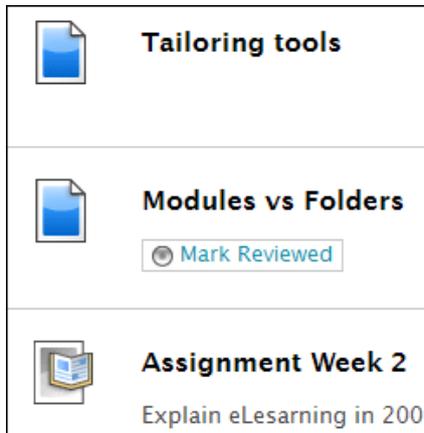
- 4) Check that your selection has been reflected in the "Review Status" window and click "Submit".



- 5) Click "OK" when prompted to turn on Review for the selected item. This is required for the status review rule to work.



- 6) Turn edit mode “Off” to test. You will find that the item you applied adaptive release to is now hidden from view. However the item you selected to be reviewed will have a tick box beneath it. To “Review” the item, place a tick in the box to mark it as read, and the hidden item will be revealed.



Virtual Classrooms (Blackboard Collaborate)

Virtual Classrooms are more than just a chat room or webcam tool. They are designed to allow you to perform many of your face to face delivery methods in the online environment. This includes but is not limited to:

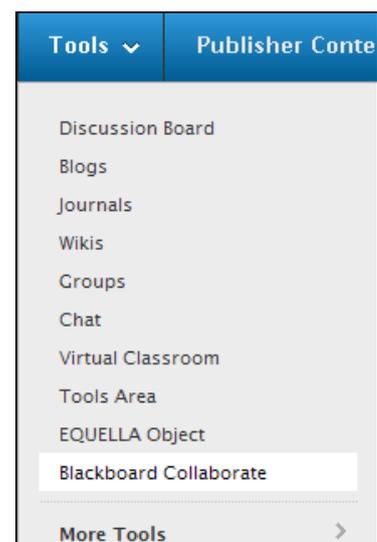
- Presenting a slide show.
- Linking to video resources and websites.
- Live audio chat for you deliver and for your students to respond back through.
- Web Cam facilities for demonstrations.
- Text Chat window.
- Participant list.
- Interactive Whiteboard on which your students can also type, draw, or drag objects around.
- Application sharing.
- Polling tools.
- Recording functions.
- Break out rooms.

For hands on tutorials on how to use Blackboard Collaborate, book into one of our sessions through the PD Calendar at www.westone.wa.gov.au/pd or contact our team.

To create a Blackboard Collaborate Virtual Classroom link in your course, ensure you are in a content area, turn edit mode “on” and proceed with the following steps:

- 1) Click “Tools” from the buttons at the top of your content area, and select “Blackboard Collaborate”.
- 2) In the resulting screen, click “Create Session”.

Note: There are 4 tabs to be reviewed when creating a Collaborate room and link.



- 3) In the Information Tab
 - a. Give the Virtual Room a name
 - b. Choose your session type.
 Public – Anyone with access to Blackboard at your STP could attend, from any course.
 Course – Anyone enrolled in your course can attend.
 Shared – Anyone enrolled in any course that you have Instructor access to can attend.

For this example, choose "Course".

- c. Set your class schedule options by setting the dates and times the room will be available. Keep in mind that you can not create a room that begins in the past, and this includes the "Early Session Entry" option.

- d. Set your optional "Session Attributes".
Each option is described on the screen.
 - e. If you wish to grade attendance in your virtual classroom sessions, place a tick in the "Enable Grade Center Integration" option.
 - f. DO NOT CLICK SUBMIT. Move on to the next tab.
- 4) Under "Participation" you can select which participants from your course you wish to grant entry and assign roles. Remember to invite your students as "Participants" not "Moderators". By default, all students will be invited as participants. You can also invite guests via email address. DO NOT CLICK SUBMIT. Move on to the next tab.
 - 5) Under "Sharing" you can pre load files that you wish your students to download and review in the session and also add trainer notes. DO NOT CLICK SUBMIT. Move on to the final tab.

6) Under “Content Area Details” you are creating a link in your content area to this virtual classroom.

- a. Give your link a title
- b. Choose the content area you would like the link to appear on

* Content Item Name	<input type="text" value="OHS Class Session"/>
Content Area List	<i>Select content area(s) where a link to the session should appear</i>
	<input type="checkbox"/> Blackboard Advanced
	<input type="checkbox"/> Other Toys
	<input type="checkbox"/> Mobile Area
	<input type="checkbox"/> Content
	<input checked="" type="checkbox"/> Week 1: OHS Office Environment

- c. Fill in a Description and Comment.
- d. Tick “Required” if grading attendance.
- e. Set the display duration for the link by date and time. Note the system will not allow students to join a room outside of the times you have specified, even if the link is visible.

7) Review the settings in each tab to check the details and then click “Submit”.

8) Return to the content area that you specified and your link will have been created. Note: It may not yet be visible or available if the times you specified are in the future.



OHS Class Session

Availability: Item is not available. It will be available after 24-Jul-2012 15:00.

Required

Plagiarism Checker (Safe Assign)

Blackboard 9 has a built in plagiarism checker called "SafeAssign".

This tool can be used by you to check the credibility of a students work, or by the student to help them up-skill in correct referencing techniques.

SafeAssign will check internal submissions against others, before then checking external sources including websites.

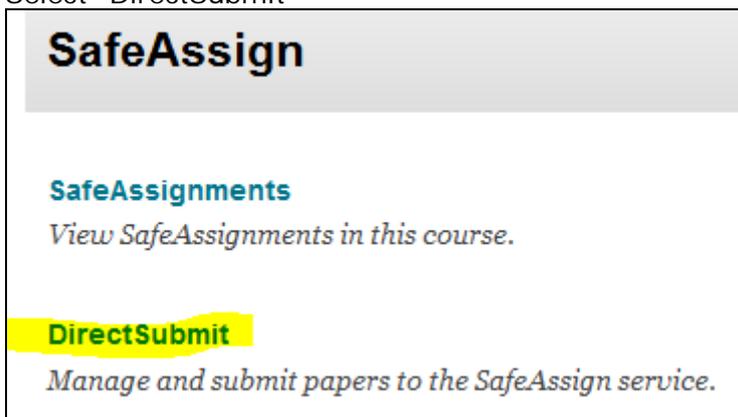
Checking an existing submission:

You can use SafeAssign to check existing work that you may already have on file. You can also use this same function to create your own database of existing student submissions to speed up future plagiarism checks.

- 1) Under Control Panel, select "Course Tools" and then "SafeAssign"



- 2) Select "DirectSubmit"



- 3) Click "Submit a Paper"

Private Direct Submit for Chris Winter

Submit A Paper

3 Papers

Delete Checked

<input type="checkbox"/>	Filename	File	Matching	SA Report	Submitted
<input type="checkbox"/>	ExtendBb9_ParticipantGuide_v01.pdf		100%		Wed, May 09 2012, 2:35 PM
<input type="checkbox"/>	Livestock and meat Marketing.doc		100%		Tue, Feb 28 2012, 3:27 PM
<input type="checkbox"/>	WCIT SOE Build Document 2012.doc		0%		Wed, Sep 05 2012, 11:19 AM

Delete Checked

- 4) Choose your submission method from either copy and pasting, or uploading a file (PDF, Word, or Plain Text) and submit.

Submission Options

Submit as draft (do not add papers to Institutional Search Database)

Skip Plagiarism Checking (only add papers to Institutional Search Database)

File Upload

Upload File

*File To Attach

Acceptable File Formats: .zip, .doc, .docx, .odt, .txt, .pdf, .rtf and .html

Copy/Paste Document

* Paper Title

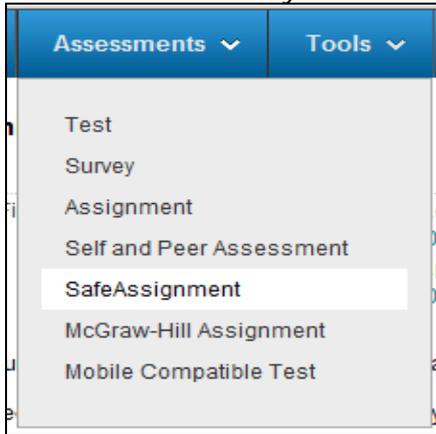
* Paper Text

Creating a SafeAssign Assignment

If you have used the normal Blackboard Assignment Tool, you can still check incoming assignments for plagiarism using the method in the section above.

To create an Assignment Tool that will check for referencing and plagiarism as soon as the student submits the assignment, you need to create the assignment tool as a "SafeAssign Assignment". This will not only check all students work on submission, but also allow students to check their referencing prior to final submission to you.

- 1) In a content area in your course, select "Assessments" and then "SafeAssign"



- 2) Fill out the details and instructions in the same way as you would with the normal assignment tool.

1. Enter Information

If a Due Date is set, submissions are accepted after this date, but are marked late.

* Name

* Points Possible

Due Date

Enter dates as dd/mm/yyyy. Time may be entered in any increment.

Instructions

Make the assessment available Yes No

Track Number of Views

Note that there is no where for you to upload assignment templates using this tool Any templates required for your students would have to be supplied via links in the same content area as the SafeAssign tool.

- 3) Ensure you tick "Draft" to enable students to check their own referencing prior to submission.

Draft

Urgent Checking

Student Viewable Yes No

- 4) Click "Submit" and your SafeAssign Assignment tool will be placed in your content area.



OSH Legislation

Enabled: Statistics Tracking

Your assessment is being submitted to SafeAssign. SafeAssign will compare your submission to a database of academic papers to identify possible areas of overlap in submissions. For more information please see: <http://wiki.safeassign.com>

Research OHS legislation from government resources and write 500 word paper.

Include:

- What legal penalties can be imposed if an accident occurs?
- Who can be held responsible in the eyes of the law?
- Who does workplace safety affect?
- What could occur to a person or persons in an unsafe workplace?

>> [View/Complete](#)

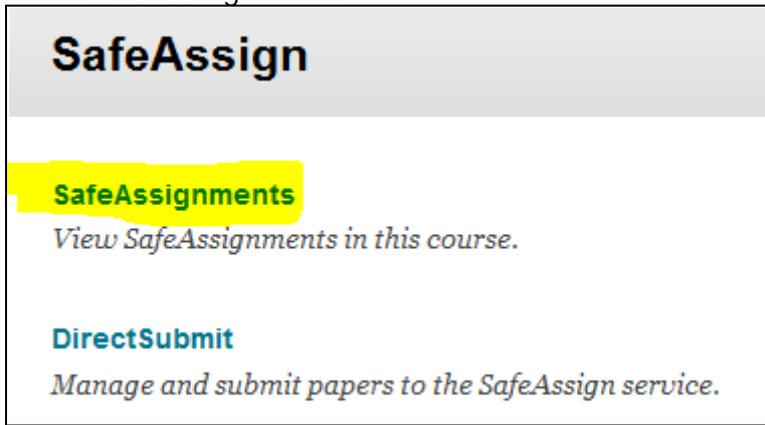
Viewing SafeAssign Reports

To view the result of SafeAssignment reports:

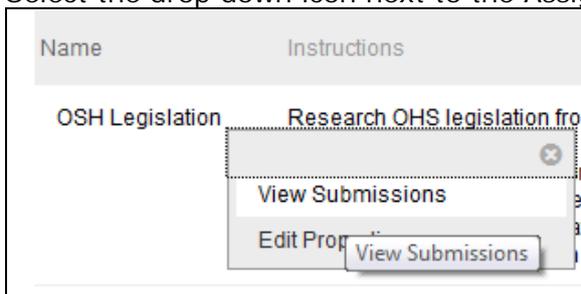
- 1) Under Control Panel, select "Course Tools" and then "SafeAssign"

- ▼ Control Panel
- ▶ Files
- ▼ Course Tools
 - Announcements
 - Blackboard Collaborate
 - Blogs
 - Collaboration
 - Contacts
 - Course Calendar
 - Course Messages
 - Discussion Board
 - EQUELLA Contribute - Central
 - EQUELLA My Resources - Central
 - EQUELLA Search - Central
 - Enrol users
 - Glossary
 - Journals
 - McGraw-Hill Higher Education
 - Rubrics
 - [SafeAssign](#)

- 2) Select "SafeAssignments"



- 3) Select the drop down icon next to the Assignment name and select "View Submissions"



- 4) On the resulting screen you can view the students submissions as well as the SafeAssign report by clicking on the corresponding icons. In the example shown, we can see that the students submission matches another source 100%.

Student ID	Name	Text	File	Matching	SA Report	Submitted
	Trainee 01 Instructor			100%		Wed, Oct 02, 2013, 04:21 PM

- 5) The resulting report details the sources where the submission has been located. This would include students names if the submission matched internal files.

The screenshot shows the safeassign by Blackboard interface. At the top, the URL is https://safeassign.blackboard.com/?paperId=63656561&SSO_KEY_REQ=9168f86a-532e-40dd-8e4d-cde0229. The page title is "safeassign by Blackboard".

Paper Information

Author: Trainee 01 Instructor	Assignment: OSH Legislation	Save report to disk:
Title: Livestock and Meat Marketing.doc	Submitted: Wed, Oct 02 2013, 4:21 PM	Print version:
Matching: 100%	Paper ID: 63656561	Direct link:

Submission Comment

All my own work honest gov (this is a demonstration)

Suspected Sources

Click on a source to view the original, or click on the magnifying glass to see the source highlighted in the text below.

Highlight All Unhighlight All

- <http://assignmentpapers.blogspot.com/2011/10/livestock-and-meat-marketing.html>
- <http://www.rfldc-barisal.org/new-beta/livelihood-and-livestock/>
- <http://www.studymode.com/essays/National-Livestock-Development-Policy-1530932.html>
- http://www.mofl.gov.bd/pdf/Livestock_Policy-Final%20copy.pdf
- http://dls.gov.bd/files/Livestock_Policy_Final.pdf
- Another student's paper: Author: Trainee 03 Instructor; Submitted: Fri, Mar 02 2012, 11:20 AM; Filename: Livestock and meat Marketing.doc
- <http://www.dls.gov.bd/MPADM-DLS%20draft%202.pdf>

Performance Dashboard

The performance dashboard can be used to see how students are interacting and engaging with your online course material at a glance. It includes information such as which sections the students have reviewed, as well as when they last logged into your course.

To view the performance dashboard:

- 1) Under Control Panel, select "Evaluation" and then "Performance Dashboard"

The screenshot shows the "COURSE MANAGEMENT" menu. The "Evaluation" section is expanded, and "Performance Dashboard" is highlighted in yellow.

- COURSE MANAGEMENT
 - Control Panel
 - Files
 - Course Tools
 - Evaluation**
 - Course Reports
 - Early-Warning System
 - Performance Dashboard**
 - SCORM Reports

2) Review the details presented by clicking on the items presented where applicable

Last Name	First Name	Username	Role	Last Course Access	Days Since Last Course Access	Review Status	Adaptive Release	Discussion Board	Early-Warning System	View Grades
Davies	Scott	d00scotty	Instructor	23-Sep-2013 14:09:54	9	0		0	-	
Winter	Chris	d00wintec	Instructor	02-Oct-2013 16:26:17	0	2		0	-	
Phillips	Kassie	d00phillk	Instructor	01-Oct-2013 14:55:22	1	0		0	-	
Instructor	Trainee 01	d00test01	Student	02-Oct-2013 16:21:40	0	0		0	0/2	
Instructor	Trainee 02	d00test02	Student	10-May-2013 13:19:46	145	3		0	0/2	

3) For example, click on a number under review status for a given student, to see which sections of the course material that student has ticked off as being read/completed

Review Status: Trainee 02 Instructor		
<i>The list below contains content items with the visibility status, as well as review status, for items that have Review turned on.</i>		
Content Item	Visibility	Review Status
/Begin/Assessment Tools		Reviewed
/Begin/Bb Mobile		Not Reviewed
/Begin/Bb Mobile/Blackboard Learn Mobile Commercial		Not Reviewed
/Begin/Bb Mobile/Blackboard Mobile Learn for Android		Not Reviewed
/Begin/Bb Mobile/Blackboard Mobile Learn for the iPad		Not Reviewed
/Begin/Creating Content/Copy/Paste from Word: example.		Not Reviewed
/Begin/Creating Content/Creating a Learning Module		Not Reviewed

Further information

WestOne also offers an Advanced Bb9 workshop. For latest sessions please visit: <http://westone.wa.gov.au/pd>

For tutorials in how to further customise your course please visit: <http://ondemand.blackboard.com/>